

# Felician College Student Nurses' Association

Open Meeting  
November 14, 2011  
Lodi, New Jersey

## Table of Contents

<b>CALL TO ORDER</b> .....	<b>2</b>
<b>MOTIONS</b> .....	<b>2</b>
GRADUATION COUNTDOWN .....	3
SENIOR GIVING .....	3
T-SHIRT COMMITTEE .....	3
STUDENT ACADEMIC REPRESENTATIVE .....	3
CONSULTANT: COMMUNITY NURSING.....	4
NEW OFFICER POSITIONS.....	4
<i>Event Scheduler</i> .....	4
<i>Media Coordinator</i> .....	4
FCSNA OFFICERS NOMINATIONS 2012-2013.....	5
OFFICER ELECTIONS .....	5
DELEGATE ELECTIONS .....	5
APPOINTMENTS .....	5
FRESHMAN CLASS REPRESENTATIVE .....	6
<b>TREASURER'S REPORT</b> .....	<b>6</b>
ACCOUNT BALANCES .....	6
<b>REPORT OF OFFICERS AND COMMITTEE CHAIRS</b> .....	<b>6</b>
BAKE SALE.....	6
<b>UNFINISHED BUSINESS</b> .....	<b>7</b>
<b>NEW BUSINESS</b> .....	<b>7</b>
SENIOR GIFT .....	7
CALL FOR WEB EDITORS .....	7
<b>ANNOUNCEMENTS</b> .....	<b>7</b>
<b>ADJOURNMENT</b> .....	<b>8</b>
<b>MEMBERS IN ATTENDANCE</b> .....	<b>8</b>

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## Call to Order

The monthly meeting of the Felician College Student Nurses' Association was called to order at 1:00 p.m. by Jacqueline Norrell (President).

The **Roll** was called by the president, Jacqueline Norrell.

**Those Present:** Jacqueline Norrell, President  
Erin Miley, Vice President  
Lauren Potoczniak, Secretary  
Sharma Malek, Treasurer  
Professor Sara Thompson, Association Advisor

**Those absent:** Sindy Sierra, Secretary  
Sruthi Vallikkunnel, Senior Class Representative  
Sarah Urban, Junior Class Representative

**Quorum:** Jacqueline Norrell declared a quorum present.

**Minutes:** The minutes of the (September 27, 2011) open meeting were presented for acceptance.

**Submitted by:** Lauren Potoczniak  
**Seconded by:** Jacqueline Norrell  
**Action:** Carried.

The minutes of the (October 17, 2011) open meeting were presented for acceptance.

**Submitted by:** Sindy Sierra  
**Seconded by:** Jacqueline Norrell  
**Action:** Carried

## Motions

It was moved and carried that we put aside \$125 (plus individual officer donations of \$10.00 a piece) for a gift for Professor Daly. It was suggested by the president that we purchase a Pandora bracelet with nursing charms to be presented to Janet Daly in recognition of her service to FCSNA. We should attempt to coordinate a meeting where the gift can be presented; possibly during the rescheduled "meet and greet" of FCSNA officers with Dr. Shore that was canceled on 10.31.11.

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**Submitted by:** Jacqueline Norrell  
**Seconded by:** Erin Miley  
**Action:** Carried

## **Graduation Countdown**

It was moved and carried that Jenifer Sisco be appointed as FCSNA Graduation Countdown committee person.

\*We already have a freshman who can update the web and is waiting for content. (Responsibilities include posting all updates to website related to graduation "to-do", email blasts with graduation reminders, number of days, hours, minutes, and seconds to graduation.)

**Submitted by:** Jacqueline Norrell  
**Seconded by:** Erin Miley  
**Action:** Carried

## **Senior Giving**

It was moved and carried that Manjinder Kaur be appointed as FCSNA Senior Giving Committee person. (Coordination of gift selection based on FCSNA senior consensus).

**Submitted by:** Jacqueline Norrell  
**Seconded by:** Lauren Potoczniak  
**Action:** Carried

## **T-Shirt Committee**

It was moved and carried that Lauren Potoczniak and Shama Malek head up the Senior T-Shirt committee. (Responsibilities include securing 3 official quotes for t-shirts, submission of design ideas, from FCSNA members, and presentation to FCSNA membership for vote, collecting shirt sizes from all individuals purchasing t-shirts, collecting fees for purchase of t-shirts from seniors, and distributing t-shirts to all seniors who purchased t-shirts.)

**Submitted by:** Jacqueline Norrell  
**Seconded by:** Erin Miley  
**Action:** Carried

## **Student Academic Representative**

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It was moved and carried that Erin Miley be appointed as FCSNA Academic Student Representative committee person (FCSNA representative for nursing student academics/ liaison with faculty on behalf of nursing students).

**Submitted by:** Jacqueline Norrell  
**Seconded by:** Jenifer Sisco  
**Action:** Carried

## **Consultant: Community Nursing**

It was moved and carried that Valerie Buchta, of the Englewood Health Department, be appointed (predicated on her assent) as an FCSNA consultant. (Community health nurse who will guide and make recommendations on FCSNA involvement in community health initiatives.)

**Submitted by:** Jacqueline Norrell  
**Seconded by:** Jenifer Sisco  
**Action:** Carried

## **New Officer Positions**

It was moved and carried that the FCSNA add two new positions to the organization:

### **Event Scheduler**

Responsibilities include securing a location for all FCSNA meetings, evaluating ADN, fast-track, senior, junior, sophomore and freshman tracks and making recommendations for meeting dates that would reflect majority attendance.

### **Media Coordinator**

Responsibilities include printing and distributing all fliers, email blasts and posters relating to FCSNA events. Coordinate updates to Felician College student handbook to ensure the organization and its contact information is accurate.

It was moved that Veronica Bellinghiere be appointed ***Media Coordinator***.

**Submitted by:** Jacqueline Norrell  
**Seconded by:** Lauren Potoczniak  
**Action:** Carried

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## **FCSNA Officers Nominations 2012-2013**

It was moved and carried that nominations are still being accepted for officers and class representatives for FCSNA 2012-2013 academic year.

**Submitted by:** Jacqueline Norrell  
**Seconded by:** Erin Miley  
**Action:** Carried

## **Officer Elections**

It was moved and carried out that the election of new officers occur in January 2012.

**Submitted by:** Jacqueline Norrell  
**Seconded by:** Lauren Potoczniak  
**Action:** Carried

## **Delegate Elections**

It was moved and carried out that the election of delegates occurs in December 2011.

**Submitted by:** Jacqueline Norrell  
**Seconded by:** Lauren Potoczniak  
**Action:** Carried

Hali Cooper and Ritchell Antoine were nominated for the position of Felician Delegate.

**Submitted by:** Jacqueline Norrell  
**Seconded by:** Lauren Potoczniak  
**Action:** Carried

## **Appointments**

It was moved and carried out that vacated and new positions be filled through appointments. The following appointments were suggested:

Treasurer: Shama Malek  
Senior Class Representative: Jenifer Sisco  
Junior Class Representative: Tangina Matin

**Submitted by:** Jacqueline Norrell  
**Seconded by:** Jenifer Sisco

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**Action:** Carried

## **Freshman Class Representative**

It was moved and carried out that we "officially" create the positions of 2 Freshman Class Representatives.

It was moved that Sharon Sobers and Charul Yadav be appointed Freshman Class Representatives.

**Submitted by:** Jacqueline Norrell

**Seconded by:** Erin Miley

**Action:** Carried

It was moved and carried that Lauren Potoczniak and the treasurer secure three quotes for senior t-shirts and that, at the January meeting, we vote on designs and prices.

**Submitted by:** Jacqueline Norrell

**Seconded by:** Sharon Sobers

**Action:** Carried

## **Treasurer's Report**

The Felician College Student Nurses' Association raised \$86.50 from the Bake Sale held on October 24, 2011. The next Bake Sale is scheduled for November 21, 2011.

### **Account Balances**

**SGO Account:** \$336.50

## **Report of Officers and Committee Chairs**

### **Bake Sale**

The report was given by Erin Miley. Highlights included:

The Bake Sale held on October 24, 2011 was very successful. The best sellers were home baked goods. We now need to plan for the November Bake Sale and post flyers to make the student and facility aware.

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## Unfinished Business

**Delegates:** Open Felician delegate nominations for Convention 2012.

## New Business

### Senior Gift

FCSNA donate a defibrillator, with training provided by local EMS, to the college.

All FCSNA members, faculty and staff will be eligible for training on the device

If certification on the device is available, those attending will receive it.

It was moved and seconded to direct Sharma Malek, Treasurer, to figure out the cost and review the associations account balance.

### Call for Web Editors

Encouraging participation from FCSNA members to take on the role as web editors.

It was moved and seconded to direct all officers of the association to spread the word about positions available to fill.

The next meeting will take place on the third floor, Kirby Hall on the Lodi Campus at December 12, 2011 at 1:00 PM.

## Announcements

The president announced that the American Red Cross Blood Drive would be taking place November 15, 2011 in the student lounge in Obal Hall from 10:00 AM to 4:00 PM. We currently have 14 online sign-ups; our goal is 30. We need to go out and make the college community aware.

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## Adjournment

The meeting was adjourned by the president at 2:01 pm

*Lauren Potoczniak*  
Secretary

*Jacqueline Norrell*  
President

## Members in Attendance

Hali Cooper  
Jennifer Sisco  
Charal Yadav  
Veronica Bellinghiere  
Ramelia Lall  
Ritchell Antoine  
Jordan Alkcola  
Anna Errico  
Santhosh Matthew  
Sharon Sobers  
Shama Malek  
Tangina Matin  
Erin Miley  
Lauren Potoczniak  
Jacqueline Norrell  
Sara Thompson

PSW: 123456